

**STUDENT PLACEMENT OFFICE
INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR**

Placement Procedure and Policy

IIT Gandhinagar follows a very simple and transparent placement policy.

1. The invitation, containing the relevant information and the Job Announcement Form (JAF), will be sent to the companies/organizations through email/post.
2. Companies/organization can fill the JAF and send it back to the Student Placement Office (SPO), IIT Gandhinagar via email/post. It is highly desirable that the job announcement form is completed in all respects as it serves as an introduction of the job profile for the students.
3. The company can visit the campus for a Pre-Placement Talk (PPT) before the Campus Placements or can combine it with the final recruitment.
4. The suitable dates for Placement will be decided after discussion between the Company and the Student Placement Office.
5. Company can conduct the written technical/aptitude test, group discussion/personal interview as a part of their selection procedure at IIT Gandhinagar campus.
6. The Company is required to provide the final list of selected students at the end of same day of placement process or as soon as possible after the final completion of the procedure.
7. The placement facility is available to all the students registered with SPO through the policy *One Job to One Student* at the first instance.