

INDIAN INSTITUTE OF TECHNOLOGY GANDHINAGAR

VGEC Campus, Chandkheda, Ahmedabad - 382424, Gujarat

Advertisement No. AO/Rect./02/2015-16

SPECIAL RECRUITMENT DRIVE FOR PERSONS WITH DISABILITIES (PwDs)

Online applications are invited from Indian Nationals of Persons with Disabilities (PwD) category for the following positions of this Institute:

Sr No.	Position/ Number of Posts/ Salary	Required Qualification, Experience & Age Limit
1.	<p>Deputy Librarian Vacancy : 01 (UR) Minimum Pay: Rs. 23,890/- in PB-3 (Rs. 15600-39100) with AGP of Rs.8000. After 3 years, PB-4 with AGP of Rs.9,000/-. The current initial gross will add up to Rs. 76847/- p.m.</p> <p>If family accommodation is not provided, HRA shall be paid as per GOI norms.</p> <p>Reserved for : OH* (OA, OL, OAL)</p>	<p>Minimum Qualification: Postgraduate degree in Library science/ information science/ documentation, with atleast 50% marks, and a consistently good academic record.</p> <p>Desirable: M.Phil./Ph.D degree in Library science/information science/documentation/archives & manuscript - keeping; knowledge of library computerization, evidence of innovative library service, professional commitment and relevant publications.</p> <p>Minimum Experience: At least 9 years of work experience as Assistant Librarian including 5 years in senior scale with AGP of Rs. 7,000/- or an equivalent position at an University or reputed Institute Library.</p> <p>Age limit: 53 years as on last date of submitting application.</p>
2.	<p>Junior Superintendent Vacancy : 01(UR) Minimum pay : Rs. 9,300/- in PB-2 (Rs. 9,300-34,800/-) plus GP of Rs.4,200/-. The current initial gross will add up to Rs. 33069/- p.m</p> <p>If family accommodation is not provided, HRA shall be paid as per GOI norms</p> <p>Reserved for : VH (LV), HH, OH</p>	<p>Minimum Qualification & Experience: (i) Master's Degree with one year of relevant experience OR Bachelor's Degree with three years of relevant experience. (ii) Knowledge of Office Management, computer Office Application and Secretarial practice.</p> <p>Age limit: 37 years as on last date of submitting application.</p>
3.	<p>Junior Accountant Vacancy : 01(OBC) Minimum pay : Rs. 7,510/- in PB-1(Rs. 5,200-20,200/-) plus GP of Rs. 2,400/- The current initial gross will add up to Rs.25,207/-p.m</p> <p>If family accommodation is not provided, HRA shall be paid as per GOI norms</p> <p>Reserved for HH*(HH), OH*</p>	<p>Minimum Qualification: B.Com or equivalent degree and knowledge of Tally.</p> <p>Minimum Experience: 02 years of relevant experience in use of accounting software.</p> <p>Age limit: 40 years as on last date of submitting application.</p>

Note:

*If suitable candidates belonging to a category of Physical Disability (viz VH, OH, or HH) to whom the post is reserved are not available, the post may be filled by PWD belonging to any of the other categories as per Govt. of India norms.

Special Conditions:-

- i) Only such person, who have suffered not less than 40% of relevant disability are eligible to be considered as per the Persons with Disabilities (Equal opportunities , Protection of rights & Full participation) Act, 1995.
- ii) Persons with Disabilities are required to furnish Medical Certificate issued by the Competent Authority in proof of their Disability.
- iii) Eligible candidates will be permitted to engage Scribe in accordance with the prescribed norms.
- iv) Candidates who opt for help from a scribe should indicate the same while submitting their application online.

General Conditions:-

1. The upper age limit is relaxable up to 5 years for SC/ST and 3 years for OBC category candidates for positions under serial no. 2.
2. Persons employed in Govt./ Semi-Govt. organizations or Educational Institutions should apply with due permission of their superior authority.
3. Higher start in the same scale may be considered in the case of deserving candidate.
4. The Institute reserves the right to relax the specifications with respect to qualification/ experience/age limit in exceptional cases or in cases of persons already holding analogous position in a Govt./ University/ Research Inst./ Industry.
5. Selection Committee reserves the right not to select any candidate for a post.
6. Candidates, who desire to apply for more than one post, must use separate forms for each application.
7. Online application must be submitted on or before midnight of **31 December 2015**.
8. No application fee will be charged from the candidates.
9. Outstation candidates called for interview, shall be reimbursed travel expenses from place of residence to Ahmedabad and back as per instructions in the call letter, on production of proof of appropriate documents.
10. No interim correspondence will be entertained. Canvassing in any form shall lead to automatic disqualification.
11. Fulfilling minimum qualification does not entail a call for interview. The applications received in response to the advertisement shall be scrutinized and only candidates shortlisted on the basis of better qualification and quality of relevant experience, shall be called for presentation/ interview. In case the number of short listed candidates is large, a written test may be conducted to further prune the list of candidates before the presentation/interview. The authorities reserve all rights, not to call an applicant for interview, without assigning any reason.

Assistant Registrar (Admin.)